

## **ACCOUNTING: CASH ACCOUNTING**

You may have your accounting customised precisely to your needs and carried out by us. Based on individually adjusted service packages, you decide which of the activities remain under your responsibility and which of them will be assumed by us.

You may choose between three service packages:

### **CASUAL**

With our basic service package, CASUAL, you provide your company with top-quality, professional accounting that is always up-to-date, guaranteeing compliance with all applicable legislation and statutory requirements. Apart from saving personnel costs and investments in data processing, you may expect to benefit from full autonomy with respect to staff shortages. Thus, you can focus on your core business with all you got. Plus: your service package can be extended by individual extra services at any time and with utmost cost transparency.

### **TREND**

In addition to the CASUAL basic service, the next higher service package, TREND, provides you with a permanently available overall view of your company based on the current short-term profit & loss account (KERF). Additionally, your company will benefit from time savings by outsourcing the communication with authorities and gratuitous accounting enquiries, from an overview of your trade receivables and liabilities, as well as your liabilities to tax office and public health funds. Plus: your service package can be extended by individual extra services at any time and with utmost cost transparency.

### **SUPERIOR**

The premium service package, SUPERIOR, provides you with a comprehensive 'no worries' package for your company, apart from the basic and additional services of CASUAL and TREND. In addition to the classic business analysis, you will benefit from strategic business development that we are going to take care of together with you. Among others, missed deadlines are a thing of the past; and we ensure the high-quality processing of applications to tax offices, authorities and banks, as well as the active management of outstanding accounts for you. Your Superior package may equally be extended by individual extra services with utmost cost transparency.

### **Maximum individuality, quality and transparency**

- Services are agreed upon in writing in advance
- Agreement of a fixed fee
- Service flexibility based on your individual definition of the service mix
- Joint needs assessment for services

*You will get what you actually need!*

CASUAL	TREND	SUPERIOR
Guaranteed compliance with all statutory provisions (Legal Compliance) (except for checking mandatory invoice details on accounting documents recorded by the client)	Guaranteed compliance with all statutory provisions (Legal Compliance) (except for checking mandatory invoice details on accounting documents recorded by the client)	Guaranteed compliance with all statutory provisions (Legal Compliance) (except for checking mandatory invoice details on accounting documents recorded by the client)
Consistent quality of your accounting	Consistent quality of your accounting	Consistent quality of your accounting
Cost savings for software and current updates	Cost savings for software and current updates	Cost savings for software and current updates
Staff cost savings in the accounting department	Staff cost savings in the accounting department	Staff cost savings in the accounting department
Autonomy with a view to sickness absence and leave of your employees	Autonomy with a view to sickness absence and leave of your employees	Autonomy with a view to sickness absence and leave of your employees
Current expert information about the situation of your company	Current expert information about the situation of your company	Current expert information about the situation of your company
Potential savings in current staff training expenses	Potential savings in current staff training expenses	Potential savings in current staff training expenses
Provision of data carriers for bank transfers	Provision of data carriers for bank transfers	Provision of data carriers for bank transfers
Focus on core business	Focus on core business	Focus on core business
	Gratuitous answering of accounting questions	Gratuitous answering of accounting questions
	Time savings through outsourcing of communication with authorities	Time savings through outsourcing of communication with authorities
	Overall view of the company based on current short-term profit and loss account (KERF)	Overall view of the company based on current short-term profit and loss account (KERF)
	Overview of your trade receivables and liabilities, as well as your liabilities to tax office and public health funds.	Overview of your trade receivables and liabilities, as well as your liabilities to tax office and public health funds.
	Compliance with prescribed deadlines	Compliance with prescribed deadlines
		Transmission of preliminary operating results
		Current business analyses
		Joint strategic business development
		Handling of tax audits and enquiries from tax authorities
		Execution of applications to the tax office
		Assistance with other reporting obligations
		Completion of insurance questionnaires
		Transmission of analyses requested by banks and other institutions
		Outsourcing of dunning procedure and payments management